

SPECIMEN FORM

FRONT

Army Form W 3121

RECOMMENDATIONS FOR HONOURS OR AWARDS

Do not write in this margin

INSTRUCTIONS

1. To be completed in accordance with current instructions and forwarded to U.S. of S., War Office, S.W. 1.
2. NOT to be used in connection with campaign stars or medals.
3. No abbreviations, except those officially authorized, will be used.
4. Whenever possible typescript should be used.
5. This recommendation will NOT be considered unless the personal particulars of the individual are correctly completed.

If a casualty complete below:—	(For War Office use only)
Killed in action on.....	Citation No.
Died of wounds on.....	File(s)
Missing on.....	L.G. No. and date.....
Prisoner of War on.....	Previous awards

Christian or Fore Name(s)	Surname (in BLOCK capitals)	Whether Regular, A.E.R. or T.A.
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Personal/Army number	Sub. (W/S) Rank	Present rank (Temp. or Acting, if different from Sub. or W/S Rank)
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Unit	Parent Regiment or Corps
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Honour or Award for which recommended	Award for which finally approved by War Office. (For War Office use only)
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Name (in BLOCKS) and official designation of initiating officer

Date Signature

Remarks of Brigade (or equivalent) Commander	Remarks of Divisional (or equivalent) Commander
Signature	Signature
DatePlace	DatePlace

Remarks of Corps (or equivalent) Commander	Remarks of Army (or equivalent) Commander
Signature	Signature
DatePlace	DatePlace

Remarks of Commander-in-Chief
 Signature Official Designation
 Date Place

BACK

CITATION

(To be completed by Initiating Officer)

A. Recommended in respect of:—

- (i) New Year 19.....
- (ii) Birthday 19.....
- (iii) Immediate Award (operational)
- (iv) Operational Award (other than immediate)
- (v) Non-operational Gallantry Award
- (vi) Meritorious Service Medal

Delete all descriptions not applicable.

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B. Action or service for which commended:—

- (i) Place
- * (ii) Date of action or period covered by the citation
- (iii) How employed
- (iv) Other detail:—

* The Period covered by the citation *must* be completed as accurately as possible.